NURSE EDUCATION APPLICATION PACKET

We are no longer accepting applications to this program for Fall 2009. This admission packet is for informational purposes only and all its information is subject to change. The admission packet for Fall 2010 will be available for download on June 30, 2009.

Information for Prospective Applicants:

Thank you for your interest in the Nurse Education Program. This application packet contains important information about admission requirements, the admission process, and program requirements. PLEASE READ THE FOLLOWING INFORMATION CAREFULLY AND RETAIN IT FOR FUTURE REFERENCE. Admission to the Nurse Education Program is highly competitive. It is your responsibility to assure that you accurately understand the information in this packet and follow it accordingly. If you do not submit a completed application as described in Section 1 of this packet, your application will not be processed and it will be returned to you.

Section 1: Minimum Requirements to apply to the Nurse Education Program
This section outlines the items that are required in order to apply to the Nurse Education Program. Once they are complete, you can submit your application.

**Important Notes:**

**ALL of these items have to be completed.** None of the items can be in progress (i.e. you are still working on completing the item). For example, it is not acceptable that you are enrolled in a chemistry course now or are scheduled for the CNET exam but haven’t taken it yet. Although this may cause you to submit your completed application later than you had hoped, this is the requirement.

We strongly recommend that you submit your items in person so that we can review them with you to make sure that your application items are complete. You can mail the items to us (see application form for address). However, **if any of the required items are incomplete/missing, your application material will not be processed. We will mail it back to you** and the mailing time may negatively impact your ability to submit your material within the priority consideration time period.

1. **NSCC Admissions Application and Residency Form**
   These must be completed for the year for which you are applying. Therefore, if you have previously submitted an application, it does not count. You must complete a new application, regardless of whether you are a new student or current student. These forms are included in this packet.

2. **Successful completion (pass) of communications and math proficiency**
   You may achieve proficiency in a number of ways: CPT testing (call 978-762-4000 ext. 4376 for hours of testing), a previous degree, transfer credit, CNET scores etc. Specific information about proficiency is available on our website [http://www.northshore.edu/includes/programs/basic.html](http://www.northshore.edu/includes/programs/basic.html)

3. **High school transcript or GED score report**
   We need the actual transcript or score report, not copies of the diploma or certificate. If the Enrollment Office already has the transcript or score report on file, please let us know this when you submit the other required items listed in this section. If you have an earned College degree, you still need to submit documentation of high school graduation or its equivalency.

4. **Official transcripts from all Colleges previously attended.**
   If the Enrollment Office already has this on file, please indicate this when you submit the other required items listed in this section.
Transfer students from another NLNAC or AACN accredited nurse education program must also provide:

- an official transcript proving enrollment in clinical courses within the last 3 years
- letter of recommendation from the Nurse Education Program, preferably from a clinical instructor
- documentation showing completion of at least 8 credits of comparable course work in an NLNAC or AACN accredited Nurse Education Program
- course syllabi from all previous Nurse Education courses

Please note: An informational interview may be required by the Department Chairperson

5. Overall Grade Point Average (GPA) of 2.0 or better (High School or College)

6. Nurse Education Program Admissions Questionnaire
   This must be completed for the year for which you are applying. Therefore, if you have previously submitted a questionnaire, it does not count. You must complete the questionnaire in this packet.

7. Verification Form
   The Nurse Education Student Handbook is available in North Shore Community College’s Library Reference section on the Danvers and Lynn Campus. Applicants must read the Student Handbook in its entirety and sign the Verification Form in this packet. The Nurse Education Student Handbook will be available for review by September 15, 2008. Also, the Verification Form has a section indicating that you have read the information in this packet in its entirety.

8. Nursing Entrance Exam
   The Pre-Nursing Assessment Test (CNET) may be taken at North Shore Community College, Danvers or Lynn Campus in the Center for Alternative Studies and Testing. Further information about the exam, an application for the exam, and a schedule of testing dates are included in this packet. A candidate may repeat the test according to CAS policy (see additional information in this packet).

   A minimum score of 40 percentile in Language Ability and a minimum of 40 percentile in Numerical Ability is needed to meet admission requirements. Applicants are strongly encouraged to study and prepare for the test.

   Your scores will determine eligibility for admission and affect your standing among all applicants. You can better prepare for the test by:

   a. taking the Sample Test that can be purchased in the NSCC bookstore (Danvers or Lynn campus)

   b. enrolling in NSCC’s non-credit courses for both the verbal and math section of the CNET. For current non-credit course offerings, please visit NSCC’s website: http://www.northshore.edu

   Transfer students from an NLNAC or AACN accredited Nurse Education Program who have earned 16 credits of Nursing courses in the past 5 years with a “B” or better are exempt from this exam.

9. Algebra, Biology and Chemistry at the High School or College level with a C or better.

   For your convenience, the following is a listing of NSCC’s courses that can be taken to fulfill these requirements. Please Note: The courses that are bolded will also meet course requirements within the nurse education program.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Code(s) @ NSCC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Algebra</td>
<td>MAT091 (or its equivalent or a higher level course)</td>
</tr>
<tr>
<td>Chemistry</td>
<td>CHE101, CHE103, or CHE114</td>
</tr>
<tr>
<td>Biology</td>
<td>BIO103, BIO104</td>
</tr>
<tr>
<td>Anatomy and Physiology</td>
<td>BIO101, BIO102, BIO108, BIO110</td>
</tr>
<tr>
<td>Other Biology Courses to meet requirement</td>
<td></td>
</tr>
</tbody>
</table>
Section 2: Application Dates
When you have the items listed above in Section 1, this constitutes a completed application and you can submit these items to the Enrollment Center on the Danvers or Lynn Campus.

- We will begin accepting completed applications on September 22, 2008.
- Completed applications received by January 14, 2009 will receive priority consideration.
- Completed applications received after January 14, 2009 will be considered on a space available basis or for wait list status.

Once the 60 seats in the Program are filled, as well as the wait list, no further applications will be accepted. When applications are closed, notification will appear on the Nurse Education Program’s web page that can be accessed at http://www.northshore.edu/departments/index.php Select Nurse Education.

If an applicant applies by January 14, 2009, the applicant will be sent notification of his/her admission decision that will be postmarked by April 1, 2009. If offered admission, a $100.00 non-refundable deposit will be required to secure your acceptance to the Nurse Education Program. If you are accepted to the Nurse Education Program, you MUST attend a Mandatory Orientation/Registration day scheduled for Thursday, May 14, 2009.

Section 3: Additional Evaluation Criteria
In addition to the minimum requirements in Section 1, additional consideration will be given to:

- The quality of the questionnaire (e.g. word processing, correct grammar/spelling, accuracy and completeness of answers)
- Earned Certificate or Degree from a College or University that is accredited by a national accrediting agency recognized by the U.S. Secretary Of Education
- Grade Point Average for college courses such as Algebra, Biology, Chemistry, Anatomy and Physiology, and/or other Biology courses, Composition 1, and Introduction to Psychology.
- Attendance at an Optional Information session on the Nurse Education Program. A schedule of upcoming Information Sessions is listed in this packet.
- For recent high school graduates only (within 15 months of September 2009): The following can be submitted for consideration along with the minimum requirements listed in section 1: SAT scores; extracurricular/volunteer activities (please list on the 1st page of the questionnaire in this packet); and a letter of recommendation from a guidance counselor or teacher.

Section 4: Additional Important Information

1. The program will accept approximately 60 students for Fall 2009. The decision in response to your application will be "accepted to Nurse Education", "wait list for Nurse Education", or “denied admission to Nurse Education”.

2. Transfer credit will be granted for comparable courses taken at a College or University that is accredited by a national accrediting agency recognized by the U.S. Secretary Of Education, in which grades of “C” or better were earned, provided the courses are equivalent and an official transcript has been received. Please note, only Anatomy and Physiology and Microbiology courses have time limits that affect graduation requirements as follows:

   Transfer credit for Anatomy and Physiology and Microbiology courses must be completed with a C or better within 10 years of the date of date of entry into the Nurse Education Program. If these courses were completed more than ten years from the date of entry into the Nurse Education Program, then the student must also pass the Excelsior College Examination with a cut off score equivalent to a "C" or better at NSCC (www.excelsior.edu or 888-647-2388) or take the course again and earn a C or better.
3. **Working as a Nurse is physically, mentally, and emotionally demanding.** Applicants who are offered admission must document their ability to perform all essential tasks with or without reasonable accommodation in order to begin the professional courses. A list of those essential tasks is in this packet under the section entitled, “Technical Standards for The Nurse Education Program”. For those applicants offered admission, this must be signed by the student.

4. **All students must document immunity** to Hepatitis, Measles, Mumps, Rubella, and Varicella (Chicken Pox) (immunity demonstrated by positive blood titer or 2 immunizations), tetanus/diphtheria immunization within the last 10 years; and results of a TB (Mantoux) test (must be done in June or July prior to start of academic program and annually,) in order to begin the professional courses. Students without immunity must be immunized prior to beginning the Nurse Education program. **If you are accepted** to the Nurse Education Program, a Health Packet will be mailed to you and must be thoroughly completed by your physician or nurse practitioner AS SOON AS POSSIBLE, but **no later than July 9, 2009**. Additionally, if accepted, **students must** assume responsibility by signing the Technical Standards Evaluation Form. (a copy is included in this packet for your review as part of the admission application process).

5. **If you are accepted** to the Nurse Education Program, you MUST attend a Mandatory Orientation/Registration day scheduled for Thursday, May 14, 2009.

6. During the program, **students are responsible for their own transportation** to a variety of clinical facilities (which may or may not be accessible by public transportation).

7. Prior to beginning clinical placements, students must subscribe to **Student Liability Insurance**.

8. Prior to beginning clinical placements, students must document that they have **CPR certification** at the health provider level.

9. **All Nurse Education students will be required to undergo a Criminal Offender Record Information (CORI) and/or Sex Offender Record Information (SORI) check.** Depending on the contents of student’s CORI or SORI, participation in clinical, internship, or field placement course(s) may be denied and this will result in dismissal from the Nurse Education program.

10. **In order to practice Nursing in Massachusetts, individuals must obtain a license,** which according to law requires that individuals graduate from an approved program of Nurse Education, apply to the Board of Registration in Nursing, be of good moral character, pass a licensure examination, and pay the appropriate fee. The license application requires individuals to answer specific questions about disciplinary actions (if any), other licenses (if any), and felony/misdemeanor convictions (if any). Individuals may need to submit documentation in accordance with the Board’s **Good Moral Character Licensure Requirement Information Sheet.** After reviewing information submitted by an applicant, the Board will determine whether the applicant meets the statutory requirement of “good moral character.” For additional information, refer to the Board’s web site at: [www.state.ma.us/reg/board/rn](http://www.state.ma.us/reg/board/rn).

Please read through the rest of this packet in its entirety. The pages that follow contain important information about the required items listed in section one, as well as necessary forms.
Application for Admission

How to Apply for Admission

GENERAL INSTRUCTIONS
• Complete ALL information requested on the application form. An incomplete application will delay admissions processing.
• Submit proof of high school graduation, GED, a passing score on a federal Ability to Benefit test, or its equivalent. Some programs may require high school transcripts or GED scores.
• Submit official transcripts from each previous college listed on the application.

SUBMITTING YOUR APPLICATION
Submit all documents to the following mail address:
North Shore Community College, Enrollment & Student Records, PO Box 3340, Danvers, MA 01923-0840

INFORMATION
• NO application fee is required.
• NSCC has an open admissions policy and accepts students on a first-come, first-served basis.
• Some programs have specific selection procedures and interviews may be required. Prospective students are encouraged to call or visit the Enrollment Office in Danvers at 1 Ferncroft Road, or the Lynn Campus at 300 Broad Street.
• Students interested in participating in an academic program that involves working with children, the disabled, or the elderly, or includes a clinical affiliation, internship, or field placement with a private or public health care provider, may be required to undergo a Criminal Offender Record Information (CORI) check and/or SORI (Sex Offender Registry Information) check. Depending on the contents of a student’s CORI and/or SORI, participation in a clinical affiliation, internship, or field placement may be denied.
• For more information, please call 781-477-2107 or 978-762-4188. Admissions questions may also be emailed to: info@northshore.edu.

STUDENT FINANCIAL SERVICES
• Financial aid is available to matriculated students in eligible degree and certificate programs.

A matriculated student is one who has met all admission requirements and has been accepted into a program of study as a degree or certificate candidate.

A non-matriculated (non-degree status) student may enroll in a course or courses, but is not considered to be pursuing a degree or certificate and is not eligible for financial aid.
• Application materials are available in NSCC’s Office of Student Financial Services (978-762-4189, 781-477-2191) or online at www.fafsa.gov.
Credit Degree & Certificate Programs

Welcome to NSCC!

NSCC offers a wide variety of Associate Degree and credit Certificate Programs. To learn more about specific programs, such as locations, schedules and admissions requirements, please visit our website, email us, or call NSCC’s Admissions Department on the Lynn or Danvers campuses for more information.

www.northshore.edu • info@northshore.edu
NSCC Admissions Department: 781-477-2107 (Lynn) • 978-762-4188 (Danvers)

CREDIT DEGREE PROGRAMS
Accounting
Animal Care Specialist
Aviation Management
Aviation Science Professional Pilot
Biotechnology
Business Administration
Third Semester Abroad
Business Administration Transfer
Computer Applications
Computer Information Systems
Computer Networking
Computer Programming
Computer Science Transfer
Criminal Justice
Culinary Arts & Food Service
Developmental Disabilities
Digital Graphic Design
Drug & Alcohol Rehabilitation
Early Childhood Development
Early Childhood Education
Elementary Education Transfer Program
Engineering Science Transfer
Energy Utility Technology
Executive Administrative Assistant
Fire Protection & Safety Technology
Floriculture
Food Science & Safety
Health Science
Horticulture
Hotel Management
Human Services Practitioner
Interdisciplinary Studies
Legal Administrative Assistant
Liberal Arts
Liberal Arts International Management
Marketing
Medical Administrative Assistant
Nurse Education
Nutritional Science & Diet Technology
Occupational Therapy Assistant
Occupational Therapy Assistant Accelerated Option
Paralegal
Physical Therapist Assistant
Pre-Engineering
Radiologic Technology
Respiratory Care
Travel, Tourism & Hospitality
Veterinary Technology

CREDIT CERTIFICATE PROGRAMS
Advanced Aesthetics & Skin Care
Aesthetics & Skin Care
Animal Care Specialist
Biotechnology
Computer Aided Design
Computer Applications
Computer Networking
Cosmetology

Credit Degree Programs, continued
Criminal Justice
Culinary Arts & Food Service
Developmental Disabilities Direct Support
Digital Graphic Design
Early Care & Education: Infant/Toddler Child Care
Energy Utility Technology
English as a Second Language (Certificate of Completion)
Fire Protection & Safety Technology—FPS Professional Development
Floriculture
Gerontology
Gerontology/Activities Specialist
Law Enforcement
Legal Office Support
Medical Assisting
Medical Coding
Medical Office Support
Mental Health
Office Support
Paraeducator
Paralegal
Practical Nursing
School Age Educator
Substance Abuse Counseling
Surgical Technology
Web Development
Wellness & the Healing Arts
Youth Worker

❖ Fall-start only programs
❖ Evening-only programs
❖ Special admissions process (Some programs have additional admissions requirements.)
NSCC Application for Admission

Please select a term:

- FALL
- WINTER/SPRING
- SUMMER

LAST NAME

FIRST NAME

MIDDLE NAME

ANY PREVIOUS LAST NAME

ADDRESS

CITY

ENTER SOCIAL SECURITY #

Optional, but required if seeking financial aid or tax credit.

STATE

ZIP

DATE OF BIRTH

MONTH

DAY

YEAR

GENDER: 

FEMALE

MALE

Contact Information

CELL PHONE

WORK PHONE

HOME PHONE

EMAIL ADDRESS (PLEASE PRINT NEATLY)

Personal Information

- Ethnicity Information Optional

ARE YOU HISPANIC OR LATINO?

- YES

- NO

ARE YOU: Please check any that apply.

- AMERICAN INDIAN OR ALASKA NATIVE

- ASIAN

- BLACK OR AFRICAN-AMERICAN

- NATIVE HAWAIIAN OR PACIFIC ISLANDER

- WHITE

- I CHOOSE NOT TO RESPOND.

- Military Information ARE YOU PRESENT OR FORMER MILITARY PERSONNEL?

- YES

- NO

ARE YOU THE SPOUSE OR CHILD OF A VETERAN?

- YES

- NO

- Residency Information

U.S. CITIZEN

- RESIDENT ALIEN (GREEN CARD)

If yes, enter Alien Registration number.

If no, enter type of Visa.

WILL YOU REQUIRE A TEMPORARY STUDENT VISA (F-1) TO ATTEND NSCC?

- YES

- NO

Generally, in order to qualify for the in-state tuition rate, applicants must have proof of Massachusetts residency. A resident is defined as a person who has lived for at least six (6) months in Massachusetts, and who intends to remain in Massachusetts indefinitely. International students and, under most circumstances, Non-Resident Aliens ARE NOT eligible for Massachusetts resident rates.

I, , certify that I meet the requirements for Massachusetts residency as defined above.

Please sign your name.

Submit all documents to:

NORTHSHORE COMMUNITY COLLEGE, Office of Enrollment & Student Records, 1 Ferncroft Road, Danvers, MA 01923-0840
Massachusetts Community Colleges In-State Tuition Eligibility Form

LAST NAME ____________________________________________________________

MIDDLE NAME _______________________________________________________

FIRST NAME _________________________________________________________

ANY PREVIOUS LAST NAME ____________________________________________

ADDRESS

CITY ________________________________________________________________

STATE __________ ZIP __________

ENTER SOCIAL SECURITY #: ____________________________

Optional, but required if seeking financial aid or tax credit.

DATE OF BIRTH

MONTH __________ DAY __________ YEAR __________

STUDENT ID NUMBER: ________________________________________________

ARE YOU A U.S. CITIZEN? O YES O NO

IF NOT, PLEASE COMPLETE THE FOLLOWING:

ARE YOU A PERMANENT RESIDENT? O YES O NO

IF YES, LIST ALIEN REGISTRATION NUMBER ____________________________

IF YOU ARE NOT A U.S. CITIZEN OR PERMANENT RESIDENT, PLEASE STATE YOUR VISA OR IMMIGRATION STATUS IN DETAIL:

______________________________________________________________

Please check the in-state or reduced tuition eligibility category that applies to you:

☐ I HAVE BEEN A MASSACHUSETTS RESIDENT FOR SIX CONTINUOUS MONTHS AND INTEND TO REMAIN HERE.

As proof of my intent to remain in Massachusetts, I possess at least two of the following documents, which I shall present to the institution upon request. These documents are dated within one year of the start date of the academic semester for which I seek to enroll (except possibly for my high school diploma). The institution reserves the right to make any additional inquiries regarding the applicant’s status and to require submission of any additional documentation it deems necessary. Please check-off those documents you possess as proof of your intent to remain in Massachusetts.

☐ VALID DRIVER’S LICENSE

☐ VALID CAR REGISTRATION

☐ MASS. HIGH SCHOOL DIPLOMA

☐ RECORD OF PARENTS’ RESIDENCY FOR UNEMANCIPATED PERSON*

☐ UTILITY BILLS*

☐ VOTER REGISTRATION*

☐ SIGNED LEASE OR RENT RECEIPT*

☐ EMPLOYMENT PAY STUB*

☐ STATE/FEDERAL TAX RETURNS*

☐ MILITARY HOME OF RECORD*

☐ OTHER

☐ I AM AN ELIGIBLE PARTICIPANT IN THE NEW ENGLAND BOARD OF HIGHER EDUCATION’S REGIONAL STUDENT PROGRAM.

☐ I AM A MEMBER OF THE ARMED FORCES (OR SPOUSE OR UNEMANCIPATED CHILD) ON ACTIVE DUTY IN MASSACHUSETTS.

Certification of Information

I certify that this information is true and accurate. I understand that any misrepresentation, omission or incorrect information shall be cause for disciplinary action up to dismissal, with no right of appeal or to a tuition refund.

_________________________   ___________________________
Signature of Applicant           Date

I certify that all above information is true.

_________________________   ___________________________
Signature of Parent           Date

If applicant is under 18 years of age.

For official use. Do not write in this box.

I have reviewed the above information in order to determine this individual’s eligibility to receive the in-state tuition rate. Based on my review I have determined that this individual:

☐ IS eligible for the in-state tuition rate.

☐ IS NOT eligible for the in-state tuition rate.

☐ I am unable to make a determination at this time. The following additional information has been requested from the applicant:

_________________________   ___________________________
Authorized College Personnel Signature           Date
Educational Objectives

Please note, in order to be eligible for financial aid, students must enroll in an NSCC Degree or Certificate program of study.

- Please check boxes below which apply to you. I am:

  - [ ] A TRANSFER STUDENT (PREVIOUSLY ATTENDED ANOTHER COLLEGE).
  - [ ] A FIRST-TIME STUDENT (NEVER ATTENDED COLLEGE BEFORE).
  - [ ] AN NSCC GRADUATE SEEKING READMISSION.
  - [ ] A PREVIOUS NSCC STUDENT (NON-GRADUATE). WERE YOU IN A DEGREE PROGRAM?
    - [ ] YES
    - [ ] NO

  - [ ] I INTEND TO PURSUE A DEGREE OR CERTIFICATE PROGRAM.
    Please refer to NSCC Degree & Certificate Programs list.

  - [ ] I PREFER UNSPECIFIED STATUS. I DO NOT INTEND TO CHOOSE A PROGRAM OF STUDY AT THIS TIME. I understand I am not eligible for financial aid unless I choose a program of study.

    - [ ] FIRST CHOICE: ________________________________
      Some programs have specific admissions requirements. If you do not meet these requirements, your program of study will default to your second choice.

    - [ ] SECOND CHOICE: ________________________________

If you are applying to an NSCC Degree or Certificate program, select the goal which best describes you.

  - [ ] I AM PLANNING TO GRADUATE WITH A DEGREE OR CERTIFICATE
  - [ ] I AM TAKING ONE OR MORE COURSES TO TRANSFER

If you have not yet selected an NSCC program, select the goal which best describes you.

  - [ ] I AM TAKING ONE OR MORE COURSES TO TRANSFER.
  - [ ] I AM TAKING ONE OR MORE COURSES TO UPGRADE OR LEARN NEW JOB/Academic SKILLS.
  - [ ] I AM TAKING COURSES FOR PERSONAL GROWTH.
  - [ ] I AM NOT READY TO DECLARE AT THIS TIME.

- Educational Background

  1). HIGH SCHOOL EDUCATION
  - [ ] HIGH SCHOOL GRADUATE
  - [ ] DID NOT GRADUATE

  NAME OF HIGH SCHOOL ____________________________
  CITY ____________________________ STATE ______
  YEAR GRADUATED ______

  IF YOU DID NOT GRADUATE FROM HIGH SCHOOL, DO YOU HAVE A HIGH SCHOOL EQUIVALENCY (OR GED)? YEAR OBTAINED:
  - [ ] YES
  - [ ] NO

  HAVE YOU PASSED A FEDERAL ABILITY TO BENEFIT TEST (ATB) ? DATE OF TEST: ____________
  - [ ] YES
  - [ ] NO

  ARE YOU A HIGH SCHOOL TECH PREP STUDENT?
  - [ ] YES
  - [ ] NO

  DID YOUR MOTHER OR FATHER GRADUATE FROM A 4-YEAR COLLEGE?
  - [ ] YES
  - [ ] NO

  WILL YOU HAVE RECEIVED A BACHELOR'S OR PROFESSIONAL DEGREE BY THE TIME YOU ENTER NSCC?
  - [ ] YES
  - [ ] NO

  2). COLLEGE EDUCATION
  - [ ] COLLEGE GRADUATE
  - [ ] DID NOT GRADUATE

  NAME OF COLLEGE ____________________________
  CITY ____________________________ STATE ______
  GRADUATION DATE/DEGREE RECEIVED ____________________________
  DATES OF ATTENDANCE ____________________________

  NAME OF COLLEGE ____________________________
  CITY ____________________________ STATE ______
  GRADUATION DATE/DEGREE RECEIVED ____________________________
  DATES OF ATTENDANCE ____________________________

Signature Required

X
Signature of Applicant
I certify that all above information is true.

[Signature]
Date

X
Signature of Parent
If applicant is under 18 years of age.

[Signature]
Date
Additional Interests

Did you know? The following opportunities are available to you while attending NSCC. Please review and check below if you would like additional information. Some programs have eligibility requirements.

☐ Financial Aid

☐ Career Planning

☐ Dual Enrollment Program
   Enrichment program for high school students

☐ Joint Admissions & Transfer Agreements
   Admission to four-year colleges and universities guaranteed provided certain requirements are met. For more details on a list of participating four-year colleges and universities, contact NSCC’s Student Support & Advising Center (978-762-4036, 781-477-2132)

☐ Honors Program
   An opportunity for academic challenge, social networking, and enhanced transfer opportunities

☐ Presidential Scholars
   A leadership development opportunity, including a scholarship, for incoming high school graduates

☐ STEP
   High school or home-schooled students can take college courses to finish requirements for a high school diploma

Or, one of NSCC’s supportive learning communities:

☐ TRiO/Student Support Services
   An academic and college adjustment program for first generation or low-income students

☐ Women in Transition
   A program for women who have been out of school for many years

☐ Project Enable
   An evening program for students with a GED

☐ Challenges, Choices, and Change
   A full-time program that combines academics and personal development to empower women and build a foundation for success

☐ Bridges to the STARS
   A program for women and minorities interested in science, math, or technology
**TECHNICAL STANDARDS FOR NURSE EDUCATION**

To the student: As you complete this form please consider your physical and mental/attitudinal ability to meet the Technical Standards associated with the health professions program that you are about to enter. Please carefully consider the General Job Description as you evaluate your ability to meet the Technical Standards specified. Contact the Nurse Education Program at (978) 762-4156, if you require more specific information about the physical and mental/attitudinal requirements of the program.

**General Job Description:** Assess patients using critical thinking in decision-making. Provide physical and emotional care to clients. Apply principles of therapeutic communication and teaching appropriately.

<table>
<thead>
<tr>
<th>PHYSICAL</th>
<th>Freq*</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIFT: clients, equipment</td>
<td>F</td>
</tr>
<tr>
<td>CARRY: equipment, objects</td>
<td>F</td>
</tr>
<tr>
<td>KNEEL: to perform CPR, work with clients, assist clients who fall</td>
<td>O</td>
</tr>
<tr>
<td>STOOP/BEND/TWIST assist in ADL; perform transfers, operate low level equipment</td>
<td>F</td>
</tr>
<tr>
<td>BALANCE: safely maintain while assisting clients in ambulation, and transfer.</td>
<td>C</td>
</tr>
<tr>
<td>CROUCH: to locate and plug in equipment.</td>
<td>O</td>
</tr>
<tr>
<td>REACH: to adjust equipment, to guard patient, to reach supplies</td>
<td>F</td>
</tr>
<tr>
<td>HANDLE: equipment such as syringes, Bp cuffs, IV infusions</td>
<td>F</td>
</tr>
<tr>
<td>DEXTERITY: to perform gross motor skills, manipulate and fine tune knobs, dials, blood pressure cuffs, equipment, scales and stretchers</td>
<td>F</td>
</tr>
<tr>
<td>PUSH/PULL: wheelchairs, stretchers, patients, Hoyer lifts</td>
<td>F</td>
</tr>
<tr>
<td>WALK: for extended periods of time and distances over a normal work day</td>
<td>C</td>
</tr>
<tr>
<td>STAND: for extended periods of time</td>
<td>C</td>
</tr>
<tr>
<td>PHYSICAL</td>
<td>Freq*</td>
</tr>
<tr>
<td>----------</td>
<td>-------</td>
</tr>
<tr>
<td>LIFT: clients, equipment</td>
<td>F</td>
</tr>
<tr>
<td>PALPATE: pulses, skin texture, bony landmarks,</td>
<td>C</td>
</tr>
<tr>
<td>DIFFERENTIATE: between temperature and pressure variations</td>
<td>F</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>VISUAL</th>
<th>Freq*</th>
</tr>
</thead>
<tbody>
<tr>
<td>READ: numbers, letters, cursive writing in fine and other print in varying light levels</td>
<td>C</td>
</tr>
<tr>
<td>DETECT: changes in skin color, client’s facial expressions, swelling, atrophy, forms of non-verbal communication (gestures)</td>
<td>F</td>
</tr>
<tr>
<td>OBSERVE client and environment in order to assess conditions or needs.</td>
<td>C</td>
</tr>
<tr>
<td>SEE BP manometer, small print on vials, syringes, dials and gauges.</td>
<td>C</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMUNICATION</th>
<th>Freq*</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPEAK: in English language in clear, concise manner; to communicate with clients, families, significant others and the health care team</td>
<td>C</td>
</tr>
<tr>
<td>RESPOND: to client with communication disorders (aphasia, hearing loss), or those who use ESL</td>
<td>C</td>
</tr>
<tr>
<td>COMPREHEND: oral and written language, including health care terminology in order to communicate with clients, families, significant others, health care providers, and community</td>
<td>C</td>
</tr>
<tr>
<td>WRITE: in English, clearly, legibly; for charts, computer input of data</td>
<td>C</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AUDITORY</th>
<th>Freq*</th>
</tr>
</thead>
<tbody>
<tr>
<td>HEAR: heart sounds, breath sounds, client distress sounds, machine timer bells and alarms; verbal directions and requests from health care team and clients</td>
<td>C</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MENTAL/COGNITIVE</th>
<th>Freq*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Function safely, effectively, and calmly under stressful situations.</td>
<td>F</td>
</tr>
<tr>
<td>Remain alert to surroundings, potential emergencies; respond to client situations, i.e. falls, burns, pain, change</td>
<td>F</td>
</tr>
<tr>
<td>PHYSICAL</td>
<td>Freq*</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>LIFT: clients, equipment in physical status.</td>
<td>F</td>
</tr>
<tr>
<td>Integrate information, and make decisions based on pertinent data, in a collaborative manner.</td>
<td>C</td>
</tr>
<tr>
<td>Interact effectively and appropriately with clients, families, supervisors, and co-workers of the same or different cultures with respect, politeness, tact, collaboration, teamwork, discretion.</td>
<td>C</td>
</tr>
<tr>
<td>Communicate an understanding of basic principles of supervision, ethics, confidentiality.</td>
<td>C</td>
</tr>
<tr>
<td>Display basic interpersonal skills necessary to interact in situations requiring close, personal contact.</td>
<td>C</td>
</tr>
<tr>
<td>Display attitudes/actions consistent with the ethical standards of the profession.</td>
<td>C</td>
</tr>
<tr>
<td>Maintain personal hygiene consistent with close personal contact associated with client care</td>
<td>C</td>
</tr>
<tr>
<td>Maintain composure while managing multiple tasks simultaneously</td>
<td>C</td>
</tr>
<tr>
<td>Prioritize multiple tasks</td>
<td>C</td>
</tr>
</tbody>
</table>

*Performance Level: O = occasionally 50-74%; F = frequently 75-89%; C = constantly 90-100%

*Applicants who are offered admission must document their ability to perform all essential tasks with or without reasonable accommodation in order to begin the professional courses. A list of those essential tasks is listed above. For those applicants offered admission, you will be asked to self certify by signing the Technical Standards which are included in the Health Forms packet that you will be required to complete no later than July 9, 2009.
NURSE EDUCATION PROGRAM ADMISSIONS QUESTIONNAIRE - FALL 2009

This questionnaire is NOT an application for admission. Instructions Page 1: Please complete this page by printing all of your answers. Attach additional sheet(s) if needed or submit a resume (make sure your name is on each additional sheet).

Name: ___________________________________________ Soc Sec #:________________________

Last     First      MI

Address:______________________________________________________________________________

Day Time Phone:_(____)_______________________ Evening Phone:_(____)_______________________

Cell Phone:_________________________________ Email:________________________@__________________

Are you applying to transfer nursing credits from another program of study?   Yes                  No
Are you applying for freshmen status?           Yes                  No

Please PRINT all answers (or attach a word processed resume):

<table>
<thead>
<tr>
<th>Your current job:</th>
<th>Employer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates:</td>
<td></td>
</tr>
<tr>
<td>Duties and Responsibilities:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Prior job(s)</th>
<th>Employer/Facility:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates:</td>
<td></td>
</tr>
<tr>
<td>Duties and Responsibilities:</td>
<td></td>
</tr>
<tr>
<td>Employer/Facility:</td>
<td></td>
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<tr>
<td>Duties and Responsibilities:</td>
<td></td>
</tr>
<tr>
<td>Employer/Facility:</td>
<td></td>
</tr>
<tr>
<td>Duties and Responsibilities:</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Related Experiences or Site Visits</th>
<th>Employer/Facility:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates:</td>
<td></td>
</tr>
<tr>
<td>Duties and Responsibilities:</td>
<td></td>
</tr>
</tbody>
</table>

Please proceed to the next page and follow the instructions.
Instructions page two: Please provide grammatically correct answers to the following questions. Spelling counts. The answers should be word processed and submitted on a separate page(s). Make sure your name is on each of the page(s) submitted.

1. **How do you plan to manage your academic commitments and your other commitments while enrolled in the Program?** How are you planning to balance your life and academic responsibilities so as to optimize your chances to be successful in this rigorous Program.

2. **What is your view of the role of the Nurse in healthcare?** Please provide examples of the duties and responsibilities of a nurse.

3. **Describe how your life experiences have enhanced your knowledge of yourself and nursing?** Describe how your life/work experiences and extracurricular, and/or volunteer activities contributed to choosing the nursing profession.

4. **What are your academic and professional goals?** What are the educational requirements to become a Nurse? What are the career opportunities for advancement within the Nursing profession and what are the educational requirements for such advancements? How does this relate to your personal values and goals?

5. **Describe a challenging personal or work situation.** How did you manage the situation? What did you learn from the situation?
OPTIONAL INFORMATION SESSIONS
FOR APPLICANTS TO
NURSE EDUCATION PROGRAM

Applicants to the Nurse Education Program are invited and encouraged to attend an information session. Please come to learn more about the admissions process and the program. Please come prepared to ask questions. This information should enable you to make a more informed decision about the Nurse Education Program.

Nurse Education Program Information Sessions are held in The Health Professions and Science Building on the Danvers Campus.

Room 110 DH         9:00am-10:00am

Thursday, January 29, 2009
Thursday, February 26, 2009
Thursday, April 2, 2009

Note: Lpn to Rn will meet on same days Room 110DH - 10:15-11:15
**CENET TESTING SCHEDULE SPRING 2009**

<table>
<thead>
<tr>
<th>MONTH</th>
<th>DATE</th>
<th>DAY</th>
<th>TIME</th>
<th>MONTH</th>
<th>DATE</th>
<th>DAY</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>9</td>
<td>Friday</td>
<td>9am-12pm</td>
<td>January</td>
<td>6</td>
<td>Tuesday</td>
<td>12pm-3pm</td>
</tr>
<tr>
<td>March</td>
<td>20</td>
<td>Friday</td>
<td>9am-12pm</td>
<td>February</td>
<td>3</td>
<td>Tuesday</td>
<td>12pm-3pm</td>
</tr>
<tr>
<td>May</td>
<td>22</td>
<td>Friday</td>
<td>9am-12pm</td>
<td>April</td>
<td>7</td>
<td>Tuesday</td>
<td>12pm-3pm</td>
</tr>
</tbody>
</table>

**NO-SHOW Policy:** Students who fail to attend their scheduled session without notifying the testing center 24 hours in advance will be considered a "no show" and must pay an additional $10.00 fee to reschedule (money order only). **Students may reschedule their testing date two times.** Students who reschedule a third time must resubmit the NSCC testing fee. Report 15 minutes early to either campus on the day of testing. A driver's license or other photo ID with signature is required for admission to testing. Parking is available in college parking lots -- park within the white lines on either campus or in the MBTA garage on Broad Street across from the Lynn Campus. The Lynn campus is accessible by public transportation via the commuter rail from North Station on the Newburyport or Rockport trains, or the bus (#441/442 Marblehead) from Haymarket Square.

**Notes about the C-NET Test**

**NO CALCULATORS OR DICTIONARIES ALLOWED**

The Pre-Nursing Assessment Test-RN consists of two components:

1. Language Ability (90 minutes):
   - Reading Comprehension/Reasoning
   - Ability/Critical Thinking Skills (35 items)
   - Analogies (20 Items)
   - Sentence Completion (20 items)
2. Numerical Ability (60 minutes):
   - Basic Operations (15 items)
     The questions concern addition, subtraction, multiplication, and division of whole numbers, fractions, percents, and decimals.
   - Data Interpretation and Applied Mathematics (25 items)
     The items are word questions concerned with ratio and proportion formulas and conversions.
     Algebra (10 items)
   - The questions are at a basic (Algebra I) level and involve solving equations, basic operations with polynomials, and scientific notation.
PRE-NURSING ASSESSMENT TEST (C-NET)
Nurse Education Program Admissions Exam
APPLICATION 2008-2009

NAME _______________________________ Student ID # _______________________
   Last                         First                                    M. I.

ADDRESS
   Street                        City    State    Zip

HOME PHONE ___________________________ WORK ___________________________ DATE OF BIRTH ________

EMAIL: _______________________________ SIGNATURE __________________________

Have you taken the C-NET before?   Yes ______ If yes, when: _______________________
   No ______ (month/year)

Requested Testing Date: _______________ Requested Campus: _______________________

Lynn Testing (781) 593 – 6722 X 6682
Kerry Schwarz
North Shore Community College
300 Broad Street, LE 232
Lynn, MA 01091

Danvers Testing (978) 739 - 5432
Janet Kimball
North Shore Community College
1 Ferncroft Road, DM 213
P.O. Box 3340
Danvers, MA 01923

All payments must be made by Money Order. Confirmation of your test date will be mailed to you

► C-NET FEE $20 MONEY ORDER payable to C-NET
► NSCC TESTING FEE $30 MONEY ORDER payable to NSCC

NO-SHOW FEE: Students who fail to attend their scheduled testing session without notifying the testing center 24 hours in advance will be considered a "no show" and must pay an additional $10.00 fee to reschedule (money order only).

RE-SCHEDULING: Students may reschedule their testing date two times. Students who reschedule a third time must resubmit the NSCC testing fee.
GENERAL INFORMATION
The Pre-Nursing Assessment Test (C-NET) is composed of multiple-choice questions organized into two parts: Language Ability, and Numerical Ability. It is a timed test that is completed in approximately 2 ½ hours. Testers should plan to spend 3 hours at the test center.

The test is regulated by the Center for Nursing Education and Testing (C-NET) and administered at the Center for Alternative Studies and Educational Testing at the Danvers and Lynn campuses.

At NSCC, Enrollment and Student Records makes acceptance decisions for the Nurse Education Program in consultation with the Nurse Education Department. Decisions are based on an evaluation of examination scores and other data (e.g.: school records and questionnaires). Call ext. 4187 or 4188 with questions regarding program application/admission.

LPN’s are exempt from taking this test. Transfer students who have earned sixteen (16) or more credits in a clinical nursing course from an accredited Registered Nurse Program within the last 5 years may be exempted from this test.

I. ELIGIBILITY
Any individual may take the C-NET Test at the Center for Alternative Studies and Educational Testing. It is recommended that applicants to the NSCC Nurse Education Program for the Fall Semester of 2009 register to take the test as early as possible. The attached schedule of testing dates is designed to provide ample opportunity for applicants to test and submit applications to Enrollment and Student Records.

II. PREPARATION
This is a test of Language Ability and Numerical Ability, as described in “Notes about the C-NET Test”. To prepare for this test, it is strongly recommended that you strengthen your skills in reading comprehension and applied mathematics. NSCC courses which may be helpful:

CMP101 Composition1
MAT091 Elementary Algebra 1

A C-NET "Practice Test for the Pre-Nursing Assessment -- RN" is available at NSCC bookstores. Students are strongly encouraged to use the practice test to prepare for this examination. Call the bookstore for availability and price information. Also, NSCC’s Corporate and Community Education Division offers a C-NET review course. Check the non-credit
schedule for specific dates, times, and locations of this course. NO DICTIONARY OR CALCULATOR ALLOWED DURING TESTING.

III. APPLICATION AND PAYMENT PROCEDURES

- Testing appointments will be scheduled only when MONEY ORDERS and completed C-NET testing applications have been received at the Center for Alternative Studies and Educational Testing. Applications are processed on a first-received/first-scheduled basis. A letter confirming your testing appointment and receipt of payment will be sent to you.

- C-NET FEE $20 MONEY ORDER payable to C-NET
- NSCC TESTING FEE $30 MONEY ORDER payable to NSCC (non-refundable)
- No-Show Policy: Students who fail to attend their scheduled session without notifying the testing center 24 hours in advance will be considered a "no show" and must pay an additional $10.00 fee to reschedule (money order only).
- Re-Scheduling: Students may reschedule their testing date two times. Students who reschedule a third time must resubmit the NSCC testing fee.

IV. ADMISSION TO THE TEST

Report to ROOM LE232 (Lynn Campus) or ROOM DM 212 (Danvers Campus) fifteen minutes prior to the start time of the test.
A photo ID with signature is required for admission to a testing session.

V. SCORING

C-NET will send an official score report to the individual tester and to NSCC Enrollment and Student Records approximately three (3) weeks after the date of testing.

The test may be repeated once at the student’s request. An applicant to the NSCC Nursing Program wanting to take the test a third time must be referred by the Center for Alternative Studies and Educational Testing to the Student Support Center for assessment and counseling or remediation. A REQUEST TO RETAKE THE PRE-NURSING ASSESSMENT TEST FORM must be completed and submitted to the Center for Alternative Studies and Educational Testing before a student can take the test a third or fourth time. With permission, students may take this test a total of 4 times.

VI. CONFIDENTIALITY

The Center for Alternative Studies and Educational Testing will not provide information to any external sources regarding an individual’s test scores unless written permission is received from the student. This policy is in accordance with the student confidentiality policy of North Shore Community College.

VIII. ACCOMMODATIONS

Students seeking testing accommodations may visit the Disability Services web site at www.northshore.edu/disability to learn about the process of documenting eligibility and requesting appropriate testing modifications. Disability Services kindly ask that you complete and return the documentation for review of requested accommodations at least 4-6 weeks prior to the testing date.

IX. ACADEMIC DISHONESTY

Test rules are posted throughout the Testing Center and are explained prior to testing. Students who fail to comply with these rules may face disciplinary action according to NSCC student guidelines, risk having their scores forfeited, are not eligible for a refund, and may be permanently ineligible for services of the testing center.
Verification Form

Please read and sign both the “Student Handbook” and “Application Packet” section.

**Student Handbook**

I, ________________________________, have read the Nurse Education Student Handbook

please print name

(located in the Library on the Danvers or Lynn Campus OR available on line at [www.northshore.edu](http://www.northshore.edu)) in its entirety. I acknowledge that it is my responsibility to assure my understanding of the content by seeking further information from an Academic Advisor and/or other College personnel.

Signature: ____________________________ Date: _______________________

**Application Packet**

I, ________________________________, have read the Nurse Education Program

please print name

Application Packet in its entirety and had any questions answered completely by an Academic Advisor or other College personnel. I acknowledge that it is my responsibility to assure my understanding of the content by seeking further information from an Academic Advisor and/or other College personnel.

Signature: ____________________________ Date: _________________________
Checklist For Applying to the Nurse Education Program

Use this form to help you organize your application to the Nurse Education Program.

YES (place “check” next to complete items)

_____ NSCC Admissions Application and Residency Form.

_____ Successful completion (pass) of communications and math proficiency.

_____ High school transcript or GED score report

_____ Official transcripts from all Colleges previously attended (for students who previously attended nursing school, course syllabi as well).

_____ Overall Grade Point Average (GPA) of 2.0 or better (High School or College)

_____ Nurse Education Program Admissions Questionnaire

_____ Verification Form

_____ Passed the Nursing Entrance Exam (CNET) : 40 percentile Language ability and 40 percentile Numerical ability

_____ Algebra, biology and chemistry with a “C” or better, high school or college level

"When all the items are checked “yes”, submit these items to the Enrollment Center. You can either drop these items off to the Enrollment Centers on the Lynn or Danvers Campus, or mail these items to 1 Ferncroft Road, P.O. Box 3340, Danvers, MA 01923-0840. **We strongly recommend that you drop the items by as previously stated on the first page of this packet.**"